

Minutes of the Billingford Parish Council meeting held on  
Tuesday 25<sup>th</sup> July 2017 at 7.30 p.m. at Billingford Village Hall

Present:- Cllr Arthur Lake (Chairman), Cllr Andrew Skinn, Cllr Stephanie Harris,  
Cllr Val Wilson, Cllr Melvyn Baldwin, Cllr Philippa Payne and Cllr Mary Reeve

Other Members Present: - 8 members of the Public and Dist. Cllr Gordon Bambridge

Matters raised under time allocated to the Public

This period of time allocated will run from 7.30 p.m. until 7.50 p.m.

The Chairman reported with sadness that Major Roythorne had recently passed away. He spoke about his time on the Parish Council and his contribution to the village.

The website was discussed and the Clerk explained she had had some difficulties but she would try to sort matters out in August.

Discussion took place regarding the state of the churchyard and a resident wondered why the grass was not cut. A restoration group had once existed but at the moment there are no volunteers available to do the necessary grass cutting. The P.C.C. is responsible for the grass cutting in the Church and the Churchyard, not the Parish Council.

**1. Welcome and to consider accepting apologies for absence**

The Chairman welcomed those present to the meeting. There were no apologies for absence to be received as all the Parish Councillors were present.

**2. To declare any Interests re items on the agenda**

There were no Interests declared.

**3. To confirm minutes of the meeting held on May 9th**

The minutes had been circulated. Cllr Skinn proposed that the minutes of May 9th be accepted as an accurate record of the meeting, seconded by Cllr Baldwin and carried, so the Chairman signed them as a true copy.

**4. To discuss any matters from the minutes of May (not on the agenda)**

There were no matters arising.

**5. To discuss Correspondence received**

A magazine from Open Spaces was received. Also a letter from Norfolk County Council regarding Section 53 of the Wildlife and Countryside Act 1981 and a modification application for the addition of a public footpath. A map was attached but it was quite small and not particularly clear. The Clerk will request a better map and obtain more information on what is involved. Parishioners do actually use the footpath in question as a walkway and it is used by cyclists, according to some parishioners present.

**6. To discuss any Planning Issues**

There are no Planning issues to discuss.

**7. To discuss Highways Matters**

A meeting with Highways Engineer, Mr Paul Sellick, took place and he confirmed that Norfolk County Council set the speed limits in the village. Several topics of concern were discussed, such as extending the existing 30 m.p.h. limit round Woodbine corner and signage. He suggested a sign be erected, stating that the village has a Speedwatch Scheme in operation. The Chairman thanked Cllr Payne and Cllr Reeve for meeting with Mr Sellick. They will keep preserving with this problem.

**8. To discuss the Community Speedwatch progress**

Cllr Wilson has 11 names on her list of paperwork of people willing to become involved with Speedwatch. Once the SAM2 sign is bought, then training can be done.

**9. To discuss the SAM2 sign situation**

Gressenhall Parish Council is still waiting to buy it because the paperwork from one of the other Parish Councils involved still has not arrived. Once the Gressenhall Parish Council Clerk receives the paperwork, then the purchase can proceed.

**10. To authorize financial payments**

The Parish Council agreed to pay the following necessary financial payments:-

Clerk's net salary June – July £282.62	HMRC Tax expenses for June – July £70.80.
Clerk's expenses for June – Jul £37.74	Internal Audit fee £65.00
T D Gardens (2 cheques) £75.00 each	

**11. To discuss the Billingford Fuel Charity**

The land is now formerly registered through the Land Registry and is registered with the official custodian for charities. Norfolk Community Foundation was discussed and there are advantages and disadvantages to becoming involved with the Foundation. A representative of the Foundation will be asked to attend a Fuel Charity Trustee meeting with a presentation shown by the representative.

**12. To receive items for the next agenda**

Billingford Fuel Charity  
Play equipment for the playing field

**13. To confirm date and time of next meeting**

The date of the next Parish Council meeting is set for Tuesday 24<sup>th</sup> October 2017 at 7.30 p.m. The Chairman thanked everyone for attending. There being no other business to discuss, the Chairman declared the meeting closed at 8.35 p.m.

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Chairman

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Date

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Clerk

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Date