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## BILLINGFORD PARISH COUNCIL

Minutes of the Billingford Parish Council Annual meeting held on  
Tuesday 10th May 2022 at 7.00 p.m. in the Village Hall

Present:- Cllr M Davies, Cllr A Lake, Cllr R Thorneley, Cllr K Crudgington,  
Cllr M Reeve and Cllr P Payne.

Others Present: - 4 members of the Public, Sgt Pete Fuller and Mrs G Hubbard, Clerk

**1. To elect the Chairman of the Parish Council for the forthcoming year**

Cllr Thorneley proposed Cllr Davies for the position of Chairman of the Parish Council for the forthcoming year, seconded by Cllr Payne. Cllr Lake proposed Cllr Crudgington for the position of Chairman but there was no seconder. So Cllr Davies was elected Chairman.

**2. Welcome and to accept Apologies for Absence**

The Chairman welcomed those present to the meeting. There were apologies for absence received from Dist. Cllr Gordon Bambridge.

**3. To declare any Interests re items on the Agenda**

There were no Interests declared.

**4. To receive the Declaration of Acceptance of Office by the Clerk**

The Clerk received the signed Declaration of Acceptance of Office from Cllr Davies.

**5. To co-opt onto the Parish Council a new Parish Councillor**

It was not possible to co-opt a new Parish Councillor so will be an agenda item in the future.

**6. To elect the Vice Chairman of the Parish Council for the forthcoming year**

Cllr Reeve proposed Cllr Payne for the position of Vice Chairman of the Parish Council for the forthcoming year, seconded by Cllr Thorneley and carried.

**7. To confirm and accept the minutes of the meeting held on February 15<sup>th</sup> 2022**

The minutes had been circulated. Cllr Payne proposed that the minutes of the meeting be accepted as an accurate record of the meeting, seconded by Cllr Thorneley and carried, so the Chairman signed them as a true record.

**8. To discuss any matters arising from the minutes of February 15<sup>th</sup> (not on the Agenda)**

There were no matters arising.

**9. To discuss having more frequent Parish Council Meetings such as Bi-Monthly**

After some discussion, it was decided to keep the meetings as quarterly meetings.

**10. To discuss any correspondence received**

The Clerk had received an email from Debbie Bales and it will be discussed under item 21.

**11. To discuss Planning issues**

3PL/2022/0273/VAR Burfield, Bintree Road, variation of condition 2 on p.p. 3PL/2017/1613/F regarding passing bay. The planning application was discussed and comments were made about the Condition in the planning. There was no decision on the need for the passing place but emphasis was put on the maintenance of the existing drainage systems.

3PL/2022/0272/D Old Bells Farm, Elmham Road, reserved matters application for erection of 2 storey dwelling and cartlodge following outline approval of 3PL/2018/1254/O

**12. To receive an update on the 1 million trees project**

The 30 sapling trees were planted at the end of the field and various people were involved with that project. The trees were chosen for bird friendliness and they make a U shape area. The idea of planting 70 trees was discussed and will be an item for the next agenda.

**13. To authorise any necessary Financial Payments**

Cllr Lake proposed the end of year accounts be adopted, seconded by Cllr Thorneley and carried.

Clerk's net salary March/May £546.76 HMRC tax March/May £84.60 Dash (UK) Ltd. (mugs) £82.50 Norfolk Parish Training & Support £50.00 Open Spaces Society £45.00

**14. To adopt the end of year accounts**

Cllr Lake proposed the end of year accounts be adopted, seconded by Cllr Thorneley and carried.

**15. To adopt the Annual Governance and Accountability Return, the Certificate of Exemption, the Annual Governance Statement and Accounting Statements**

Cllr Lake proposed these documents be adopted, seconded by Cllr Reeve and carried.

**16. To receive an update on the Church Repairs**

The Church needs estimates and quotes for repairs and once these are available a meeting will be arranged. The Church is currently closed. The report is still not available. Tests were done and the wall has collapsed for a few reasons. Some human remains were found and it is thought that they are medieval bones. A wall will be needed to support the wall. The trees are dead and need to be removed. One large tree in a resident's garden will need to be removed. There is some historical importance.

**17. To receive an update on the Community Speed Watch**

There are now 6 people trained who can train other people. Two sessions were carried out in March this year. The data has been submitted. Letters have been sent out to speeding culprits and the aim is to educate drivers. If the Community Speed Watch group can get 11 targets per month, this would cause a Police Presence. The SAM2 sign will be put up tomorrow. If a regular driving speeder keeps speeding then he or she will get a personal visit from the Police. Cllr Thorneley had a discussion with Sgt Fuller about speeding problems.

**18. To receive an update on the Holl Lane Waste Problem Update**

It is a restricted byway and a lot of waste had been placed on the land. A 15 ft trailer has now been removed and more rubbish has been removed. It is essential to keep an eye on the situation but there is a huge improvement on the situation.

**19. To receive an update on the purchasing of the defibrillator**

Mr Golding has had a quote for the installation. Neither Cllr Davies nor Cllr Crudginton have heard from Mr Peter Walker. The Parish Council know what equipment is required. It can be purchased through the British Heart Foundation or St John's Ambulance. More quotes will be obtained from electricians.

**20. To discuss any intended Jubilee Celebrations**

Three ladies have volunteered to carry out some celebrations. Unfortunately the application for a grant was not successful but celebrations will still go ahead.

**21. To receive a report from Cllrs Payne and Crudginton regarding the meeting about the campsite.**

Cllr Payne and Cllr Crudginton had a meeting with a representative at the Billingford Lakes Campsite. The two Councillors were impressed with that they saw and there is a massive improvement to what it was like previously. One last thing to happen will be the Visitors Centre but it will be the biggest cost. It may be a couple of years before the Centre is open and reduced rates may be offered to Billingford residents. The owners are keen to support charitable causes and would have helped with the buying of the defibrillator, had it not already been sorted out. The meeting was positive and Cllr Crudginton felt there are possibilities for positive outcomes.

There was lengthy discussion regarding the response that was created for Debbie Bales email to the Parish Council and Cllr Crudginton explained to the other Parish Councillors why he felt the proposed reply was unsuitable and had asked that it not be sent. Cllr Lake proposed that Cllr Crudginton and Cllr Payne have another meeting with Debbie Bales and this proposal was seconded by Cllr Reeve and carried, so another meeting will be set up.

**22. To discuss trees on the Common Land opposite Old Bells Farm**

It was felt that the trees were badly balanced and they are being monitored. There is concern because the trees are near bedrooms. Mr & Mrs Dawson are worried that a big tree could fall and damage their property. The situation is being monitored.

**23. To receive items for next agenda**

To discuss the Public Pathway

**24. To confirm date and time of next Meeting in August**

The next meeting is set for Tuesday 23rd August 2022 at 7.30 p.m. in the Village Hall.

**Matters Raised By The Public**

There were no matters raised by the Public

There being no other business to discuss, the Chairman declared the meeting closed at 8.30 p.m.

  
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Chairman

23/8/2022  
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Date

  
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Clerk

23/8/2022  
.....  
Date