

Minutes of the Billingford Parish Council meeting held on  
Tuesday 24<sup>th</sup> May 2016 at 7.30 p.m. at Billingford Village Hall

Present:- Cllr Arthur Lake (Chairman), Cllr Andrew Skinn, Cllr Stephanie Harris and  
Cllr Mary Reeve

Other Members Present:- 8 members of the Public and Dist. Cllr Bill Borrett

**Matters raised under time allocated to the Public**

There were no matters raised.

**1. To elect the Chairman of the Parish Council for the forthcoming year**

Cllr Skinn proposed Cllr Lake for the position of Chairman for the forthcoming year, seconded by Cllr Harris and carried. Cllr Lake accepted the position and signed the Declaration of Acceptance of Office form.

**2. To elect the Vice Chairman of the Parish Council for the forthcoming year**

Cllr Lake proposed Cllr Skinn for the position of Vice Chairman for the forthcoming year, seconded by Cllr Reeve and carried. Cllr Skinn accepted the position.

**3. Welcome and Apologies for Absence**

The Chairman welcomed those present to the meeting. Apologies for absence were received from Cllr Janice Tortice, Cllr Melvyn Baldwin and Cllr Mike Roythorne and these were accepted.

Apologies for absence were also received from Cllr Gordon Bambridge.

**4. To receive any Declarations of Interest.**

Cllr Lake declared a Personal Interest in item 8, Planning, The Billingford Lakes planning application.

**5. To confirm minutes of the meeting held on 9<sup>th</sup> February 2016**

The minutes had been circulated. Cllr Harris proposed that the minutes be accepted as an accurate record of the meeting, seconded by Cllr Skinn and carried, so the Chairman signed them as a true copy.

**6 To discuss any matters arising from the last minutes (not on the agenda)**

Cllr Lake reported that the constant depositing of dog fouling material in the village is still continuing but as dog bins are installed but not used by the offenders, there is nothing more the Parish Council could do. It was felt that buying more dog bins would not make any difference. The large puddle on the field opposite the property of Cllr Lake is below the level of the road, so there is very little that can be done. Breckland has a fly tipping website and reporting issues on the website does bring results. Some of the pot holes in the village have been dealt with. There was some concern regarding some mud on the road, going out of the village on the left hand side, at the top of the hill where the sewage goes on the fields, but the road is in the parish of Bawdeswell, so the Clerk there will be contacted. Mrs Susan Bulbrooke Had received a letter regarding the need for her to clear out ditches and an inspection was made, which showed she did not have a ditch. She asked that the pot holes be looked at and she thinks that before the flooding problems get serious again, Highways should be contacted.

**7. To discuss Correspondence**

There was no correspondence received that needed to be discussed.

**8. To discuss any Planning Issues – Billingford Lakes**

Breckland 3PL/2016/0533/H Wensum Valley Hotel, Golf & Country Club, Main entrance, visitor centre with associated parking, facility blocks & retrospective consent for track side bund mounds, electricity transformer housings, bird hides, fisherman's huts, track ways, landscape screening and Outline consent for the use indicated on the Masterplan including 2 areas for executive holiday lodges.

The Clerk had received a paper copy of the application. Mrs Hall will be bringing the plans to the village hall for the residents to view and a Parish Council meeting will be arranged to consider the application.

**9. To discuss any Highways issues**

Only part of the grass verges has been cut. Down Bintree Road, one side has been cut, but not down the other. The Clerk will raise this point with Highways.

**10. To receive an update regarding the installation of the new notice board situation**

The new notice board has now been installed.

**11. To authorize any necessary financial payments**

The Parish Council agreed to pay the necessary financial payments:-

Clerk's holiday pay in lieu of holiday April 2015 – March 2016 £307.40

Clerk's March – May expenses £63.15      Open Spaces Society membership £45.00

NALC Subscription £94.36      Zurich Municipal Insurance £163.70

The Garrod Partnership Ltd. £466.58

NorfolkALC invoice £150.00 for the website. The Parish Council decided to defer this payment until more progress has been made with the website.

**12. To adopt the end of year accounts and the Annual Return**

The Parish Council agreed to adopt the end of year accounts and the Annual Return.

**13. To discuss the idea of a village magazine**

No decision was made as to whether or not to create a magazine and the Parish Council thought that once the new website was up and running, there may not be a need for a village magazine.

**14. To receive an update on the Transparency Code funding situation**

The funding has now been credited to the bank account.

**15. To discuss progress with the Website**

The new website is not in place yet. Hopefully by the next meeting there will have been some progress.

**16. To report on the litter picking session**

Litter picking around the village is on-going. An organized litter pick will be arranged at some time in the future.

**17. To receive items for next agenda**

Update on the Website

**18. To confirm date for the next meeting**

The date of the next Parish Council meeting is set for Tuesday 12<sup>th</sup> July 2016 at 7.30 p.m.

The Chairman thanked everyone for attending. There being no other business to discuss, the Chairman declared the meeting closed at 9.55 p.m.

.....  
Chairman Date

.....  
Clerk Date