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## BILLINGFORD PARISH COUNCIL

Minutes of the Annual Billingford Parish Council meeting held on  
Tuesday 18th May 2021 at 7.30 p.m. in the Village Hall

Present:- Cllr M Davies, Cllr A Lake, Cllr R Thorneley, Cllr P Payne, Cllr Keith  
Crudgington and Cllr M Reeve

Others Present: - 4 members of the Public and Mrs G Hubbard, Clerk

### **Matters raised under time allocated to the Public.**

There were no matters raised.

#### **1. Welcome and to accept Apologies for Absence**

The Clerk had collected the completed Covid 19 Health Questionnaire forms from those present at the previous Parish meeting.

The Chairman welcomed those present to the meeting. There were apologies for absence received from Cllr Wilson and these were accepted.

Dist. Cllr Gordon Bambridge and County Cllr Bill Borrett also sent apologies for absence.

#### **2. To declare any Interests re items on the agenda**

There were no Interests declared.

#### **3. To elect the Chairman of the Parish Council for the forthcoming year**

Cllr Payne proposed Cllr Davies for the position of Chairman for the forthcoming year, seconded by Cllr Thorneley and carried. So Cllr Davies was duly elected.

#### **4. To elect the Vice Chairman of the Parish Council for the forthcoming year**

Cllr Davies proposed Cllr Payne for the position of Vice Chairman for the forthcoming year, seconded by Cllr Reeve and carried. So Cllr Payne was duly elected.

#### **5. To receive the signed Declaration of Acceptance of Office**

The Clerk received the signed Declaration of Acceptance of Office form from Cllr Davies.

#### **6. To confirm and accept the minutes of the meeting held on February 16<sup>th</sup> 2021**

The minutes had been circulated. Cllr Thorneley proposed that the minutes of the meeting be accepted as an accurate record of the meeting, seconded by Cllr Reeve and carried, so the Chairman signed them as a true record.

#### **7. To discuss any matters arising from the minutes of February 16<sup>th</sup> (not on the Agenda)**

The question of rubbish at Holl Lane was raised as nothing has improved and it is still very much an eye sore.

**8. To discuss any notified Planning Issues**

3PL/2021/0574/D Billingford Lakes, Elmham Road, reserved matters application for the construction of 8 holiday lodges located within the site, following outline part of Hybrid application  
 3PL/2016/0533/H The Parish Council has asked the Planning Officer to explain various items and a reply has been received by Cllr Payne but she does not regard the response as dealing with the questions. She will circulate the reply. There must be appropriate speeding reduction and screening, so the residents feel more positive about the application.

**9. To receive an update on the new street lights situation**

The 2 new LED lanterns have been sited on Festival and Bintree Road. There is a fault on a light and T T Jones has reported this to UK Networks to deal with. The Clerk was informed by TT Jones that a concrete column will need to be replaced within the next couple of years. The life expectancy is 30 to 40 years for the concrete column and it was put in during 1970. Replacement is not necessary immediately. It will cost about a £1,000 to replace so the Parish Council will have to consider a raise in the precept over a few years to accumulate the money to buy another concrete post in a few years time.

**10. To discuss speeding through the Village and the progress**

Cllr Crudginton gave a detailed update on his dealings with the Highways Department regarding the B1145 and the speeding problem. The speed signs are not very clear and slightly obscured and this fact has been pointed out to Highways. Cllr Crudginton is still arguing with Highways because of their inconsistencies and the fact that they are not compliant. He said he will continue to keep fighting the problem. The SAM2 sign is coming to the village in June for a couple of weeks. He saw a speed gun being used in Guist so he thinks it may be worth trying to get it used in Billingford.

**11. To discuss any correspondence received**

Cllr Davies had approached 4 people to try to obtain some prices for repainting the Village Sign. One person quoted £807.50. Cllr Thorneley wondered if the Parish Council could have a look at his quality of work. Cllr Davies will try to contact the person who had painted it before to see if he is interested in doing it again and obtain a price.

**12. To authorise any necessary Financial Payments**

Cllr Payne proposed the following financial transactions be authorised for payment, seconded by Cllr Thorneley and carried:-

T T Jones Electrical Ltd.	£669.60	Zurich Municipal Ins.	£167.44
HMRC Tax March/May	£83.00	Clerk's net salary March/May	£541.00
Clerk's expenses March/May	£53.24	Norfolk Parish Training & Support. Subs	£40.00
Wix.com website (3 years)	£137.24	Wix.com website (3 years)	£32.40

**13. To adopt the end of year accounts**

Cllr Thorneley proposed the end of year accounts be adopted, seconded by Cllr Crudginton and carried.

**14. To adopt the Annual Governance and Accountability Return, Annual Governance Statement and Certificate of Exemption**

The Chairman thanked the Clerk and Diane Coston for dealing with this document. Cllr Thorneley proposed this document be adopted, seconded by Cllr Crudgington and carried.

**15. To receive items for next agenda**

Discuss the costs of the Village Sign repair

**16. To confirm date and time of next Meeting**

The date of the next Parish Council meeting is set for Tuesday 24th August 2021 at 7.00 p.m. in the Village Hall. If Covid Rules still have to be adhered to, they will be in place for the meeting. The Chairman thanked everyone for attending. There being no other business to discuss, the Chairman declared the meeting closed at 8.30 p.m.

..... *W. James* ..... *24/8/21*  
Chairman Date

..... *G. Hubbard* ..... *26<sup>th</sup> August 2021*  
Clerk Date